



**SOUTHERN BASKETBALL ASSOCIATION**

**NOTICE OF 2024 ANNUAL GENERAL MEETING**

**MONDAY 7<sup>th</sup> October 2024, 7.00pm to 8.00pm**

**Sandringham Basketball Stadium, 150 Tulip Street, Cheltenham**

**NOTICE IS HERBY GIVEN** - in accordance with Section 15 of the Southern Basketball Association Incorporated Constitution October 2020 (**the Constitution**) that an Annual General Meeting (**AGM**) of the Southern Basketball Association (**Association**) will be held at Sandringham Basketball Stadium on Monday 7<sup>th</sup> October 2024 at 7.00pm to conduct the following business:

**1. Ordinary Business**

**1.1. Financial and related reports** – To receive and consider the annual financial report of the Association and the reports of the Directors and of the Auditor for the year ended 30 June 2024.

**Election of Directors** – To elect three (3) Directors of the Association in accordance with Section 23.6 of the Association's Constitution.

Individuals are invited to contact the Secretary to express their interest in nominating as a Director of the Association. The Secretary will forward a nomination pack to those interested, for their completion and for their return to the Secretary no less than close of business seven (7) days prior (30/9/2024) to the AGM.

**2. Nomination of Life Member**

Written notice of nomination for life membership must be submitted to the Secretary no less than fourteen (14) days prior (23/9/2024) to the AGM in accordance with the Life Membership Criteria [Policy](#).

**3. Other Business**

Any other business shall have been given in writing to the Secretary of the Association for consideration no less than close of business seven (7) days prior to the date of the meeting.

For and on behalf of the SBA Board

A handwritten signature in black ink, appearing to read "Anne-Maree Nunan".

16/09/2024

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Anne-Maree Nunan  
**Secretary**  
**Southern Basketball Association**  
[secretary@southernbasketball.com.au](mailto:secretary@southernbasketball.com.au)



### **AGM Procedural Notes**

These notes form part of the Notice of Meeting.

#### **1. Election of Directors – Three (3) existing directors will vacate their positions at this AGM.**

The one (1) existing elected director is entitled to nominate for re-election as a Director at this AGM.

The individual appointed by the Board to fill a casual vacancy is entitled to nominate for election as a Director at this AGM.

The individual co-opted to the board as a non-voting director is entitled to nominate for election as a Director at this AGM.

#### **2. Membership Categories (Section 6) & Voting at the AGM (Section 19).**

All Membership Categories are outlined in Section 6 of the Constitution. All those who are entitled to vote at the AGM are outlined in Section 19. The Constitution should be read carefully in respect to Member Categories and Voting Rights.

All those who attend the AGM and who are entitled to vote under Section 19 of the Constitution will be checked off a Register of Members and provided a link to vote online during the meeting.

Note Section 19.3 states:

“No category of Member may exercise two votes. For example, a Playing Member who is also a Life Member can only exercise one vote”.

Note Section 19.6 states:

“No proxy or postal votes will be allowed at any General Meeting of the Association.”

Any questions about Member Categories and Voting Rights should be forwarded by email to the Secretary no less than close of business seven (7) days prior to the AGM.

#### **3. Entity Teams**

Each Entity Team entered into competitions conducted by the Association shall be entitled to be represented by a nominated delegate, over 18 years of age, who shall have one vote.

Note Section 6.2 (c) states:

“Unless otherwise nominated, the delegate of the Entity Team is the Team Manager nominated in the team registration process”.

#### **4. Member Clubs**

Each Member Club shall be entitled to be represented by a nominated delegate.

Section 6.2 (d) states:

“Unless otherwise nominated, the delegate of the Member Club is the President of the Member Club”.



Member Clubs must notify the SBA Secretary in writing prior to the AGM of their Delegate's name and position. All Delegates must be fully briefed and have the authority to make decisions on behalf of the Member Club at the AGM.

In accordance with the Constitution the number of votes allocated to Member Clubs will be based on the number of junior and senior teams they have registered in the SBA Domestic Competition at the time of the AGM. Note Section 19.2 states:

"If there is no current active competition being held at the Association, the registration data from the most recent preceding season will be used to determine eligible votes for the purposes of a General Meeting".

## **5. Agenda & Annual Financial Report**

An Agenda and the Annual Report (including Auditor's report and Directors reports) will be sent to members and published on the SBA's website seven (7) days prior to the AGM.